

BEFORE AND AFTER SCHOOL PLAY PROCEDURES

Early Arrivals

Students who arrive to school before 8:15am, will sit down at the 2/3 Eating area (large undercover area near the tuck shop). At 8:15am there will be a bell that signals students can enter bag racks to drop their bags off. Teacher Aides on duty will facilitate this transition. After this task is completed, students are able to play before school begins. Students are not to enter the hallways or access bag racks prior to 8:15 when staff are available for supervision. All students on the grounds prior to 8:15 must remain seated in the yr. 2/3 Eating Area.

Play grounds and equipment

It is expected that all children should arrive at school after **8:15 am** and arrive before 8.45am.

As play on equipment requires direct supervision to avoid the possibility of accident from improper use, **unsupervised play on such equipment is prohibited both before and after school.**

Play on the playgrounds is permitted after 8:15am until 1st bell. This will be supervised by a Teacher Aide. After school access is **not** permitted. NOTE: the playground is a staff supervised play area ONLY. It should be noted that community members, parents or guardians cannot provide supervision at these times, even for their own child/children, unless a request to use school facilities has been submitted and approved.

Helping Hands (Before and After School Care) providers can access playgrounds using appropriate supervision of registered students only.

Leaving school grounds

Once children have arrived at school, they must NOT leave the school grounds, until normal dismissal, without the permission of the Principal. Such permission is conditional upon the receipt of a specific written request, signed and dated by a parent or guardian, except in special circumstances or emergency situations, where permission may be granted at the discretion of the Principal. A parent or guardian may make telephone contact to the Administration in cases of urgency where the need for their child to leave the school grounds was unanticipated. Under these circumstances a child may also be collected at school by a parent or guardian upon advising the school office. Where contact is by telephone, arrangements should be made to collect the child from the office, NOT from outside the school grounds.